

Healthy Franklin County Leadership Meeting

September 17, 2018 • 12:00—2:00 p.m.

SHIC Conference Room 2

Members Present: Carla Christian, Joanne Cochran, Denise Esser, Nickie Fickel, Melanie Furlong, Kelly Goshen, Carrie Gray, Robin Harmon, Amy Hicks, Stacie Horvath, Karen Johnston, Todd Kline, Pat McCulloh, Heather Myers, Claudia Peet, Rochelle Plummer, Noel Purdy, Jose Ricardo, Mike Ross, Barb Rossini, Shelly Schwartz, Annette Searfoss, Ann Spottswood, Sam Thrush, Marvin Worthy, Lori Young, Brandi Glenn-Myers, Janet Daniels

Members Absent: Pepper Carbaugh, Kristin Carroll, Jan Collier, Daphne Murray, Megan Shreve

Guests: Amy Weibley

Topic	Discussion	Action
Welcome & Introductions	Noel welcomed the group & introductions were made.	
ACHI (Association for Community Health Improvement) Public Health Quiz	Collectively, the members scored a 50% on the public health quiz.	
Approval of Minutes	Motion for approval of the July 16, 2018 minutes by Annette Searfoss, seconded by Shelly Schwartz. All were in favor.	Minutes approved
Project Manager Report	<p><u>Governance Committee Update:</u> Noel recommended the appointment new members: Rochelle Plummer, Marvin Worthy and Tod Kline. Motion for approval made by Karen Johnston, seconded by Annette Searfoss. Motion approved.</p> <p><u>Member Involvement Agreements:</u> Noel reviewed the updated member involvement agreements for members to sign and return before they leave.</p> <p><u>CHIP FY 2018 Narrative Summary:</u> Noel reviewed the updated Narrative Summary that was in everyone's packets.</p> <p><u>CHIP FY 2019 Being Updated:</u> Year 3 is being updated; this will be reviewed more in the October meeting.</p> <p><u>CHNA Kick-Off:</u> Noel went over the proposed timeline and activities with the attachment everyone was given. It was clarified that this was the kickoff meeting. Noel then updated the group that the information obtained at the meeting will be communicated with Berwood, who will be helping with technical assistance and data collection for the CHNA. Berwood will be coming on site at the November meeting; Summit Health will be contracting with Franklin and Marshall. Further discussions will be held in the October meeting. CHIP will be reviewed/updated in June 2019 after the CHNA process. The goal is for everything to be wrapped up in September.</p> <p><u>Roles and responsibilities-</u>Noel reviewed members' roles and responsibilities during the CHNA process. Shelly shared that he hopes that demographic distribution is covered across the county to decide whether individual needs are being covered. Ann pointed out that dates needed corrected on the 2018 CHNA paper in the packets that were handed out. Noel updated members that Hope from the Start has come under the umbrella of HFC, and will be working on early education. Annette shared information on their "Our Babies, Our Future" event, and that they are excited to do strategic work with the data collected.</p> <p><u>Key Informant Activity:</u> The members were broken into 4 groups and told to</p>	

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	<p>self-select three roles: facilitator, time keeper, and scribe. Members were asked to record their answers to questions presented to them. This information was then shared with the entire group. There was spoken concern that whatever information collected from this activity would not show up in Berwood’s report. Ann reassured that this information is crucial and will be taken into account in discussions throughout the CHNA process.</p> <p>Ann shared that she was very impressed with the work done in the activity, and that it is critically important that HFC also applaud the work that is currently being done. Ann found healthy food and drinks in a vending machine in a Waynesboro school. Whenever opportunities eventually emerge, HFC should take them one step at a time. Marvin mentioned that our lists of what are currently in the community isn’t necessarily addressing the issues in the community. Mike addressed that we won’t ever arrive at a perfect community, and there is a lot more to the county that must be engaged. Ann reminded members that they must attend upcoming workshops if they would like to submit a grant for Summit Endowment to be considered for funding. Brandi will send the workshop schedule out to everyone.</p> <p>Noel reminded members that they have homework questions to think about before the next meeting in October: What do we need to know or find out about these issues to address them? What reports/data already exist that we can use to help us learn more (example PAYS report, CIY annual report, hospital data, etc.)?</p>	
Meeting Adjournment	Meeting adjourned at 2:05 PM.	
Meeting Dates	October 15, 2018 – 12:00 p.m-2:00 p.m. November 19, 2018 – 12:00 p.m-2:00 p.m.	